MEMORANDUM OF UNDERSTANDING

Academic and Research Collaboration
Between
Providence University, Taiwan
And
SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY), India

This Memorandum of Understanding (hereinafter referred to as the "MOU") is made and executed on this March, 11, 2019.

between

Providence University founded in 1956 and having its address at: 200, Sec. 7, Taiwan Boulevard, Shalu Dist., Taichung City 43301 Taiwan
(hereafter referred to as PU) . . . OF THE FIRST PART

AND

SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY)
a University established under Section 3 of the UGC Act 1956 and having address at: Symbiosis Knowledge Village, Gram : Lavale, Taluka : Mulshi, District: Pune 411042 (India), for and on behalf of its Department the Symbiosis Centre for International Education (SCIE), having its campus at : Senapati Bapat Road, Pune 411 004
Through its Registrar
(hereinafter referred to as "SCIE")
. . . OF THE SECOND PART

[It is clearly and distinctly understood and acknowledged that this Agreement has been executed by SIU, on behalf of Symbiosis Centre for International Education [SCIE], one of its Departments. Therefore, all the rights and obligations as provided in this Agreement shall be exercised / performed by SCIE on behalf of SIU and hence SIU in this Agreement hereafter be construed as SIU/SCIE].

Symbiosis Centre for International Education (SCIE) is a Department of Symbiosis International (Deemed University) and is engaged in providing leadership and support to internationalize the campus and the curricula. International students from over 85 countries pursue their undergraduate and postgraduate studies at Symbiosis and SCIE aims to provide the Students and faculty with opportunities to pursue their international academic interests to the fullest, be it through academic exchanges, or exposure to international conferences, seminars, workshops, and other resources;

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2. Scope

The Scope of collaboration on academic and research activities in this Memorandum of Understanding includes the following categories:

- Academic and Research collaboration in the areas of mutual interest.
- Exchange of academic information, scholarly information, materials and publications.
- Exchange of students and faculty.
- Sponsorship of cooperative seminars, workshops and other academic meetings.

2.1 Academic Research Collaboration in areas of mutual interest

Both institutions seek to facilitate research collaboration between their faculty through sharing of research ideas, data, and academic resources that could lead to joint publications. Such opportunities may include joint research conferences, visitations and sabbaticals at each other's institution.

Faculty from both Institutions will collaborate in the supervision of exchange students and in joint research in disciplines of mutual interest. All such joint research activities will be governed by the terms laid out in **Annexure 1.**

2.2 Exchange of academic information, scholarly information, materials and publications

Faculty from both institutions may exchange academic information (scholarly information, materials and publications etc).

2.3 Exchange of students and faculty

2.3.1 Student Exchange Programs

Both parties will seek to develop programs whereby their students have the opportunity to study at the other party's university with mutual recognition of the credit hours arising therefrom. Pursuant to the agreement for academic exchange, **Providence University, Taiwan and Symbiosis International (Deemed University), India** will exchange students according to the terms laid out in **Annexure 2**. It is desired by both parties that there will be significant flow of students in both directions. Both Institutions may facilitate internship facilities for exchange students provided there are no legal restrictions.

It is distinctively understood between the parties that this arrangement between the two parties is restricted to academic and cultural exchanges between students, faculty, staff and is not to be construed or read to be intended for offering any academic awards including Degree/Diploma.

2.3.2 Short Courses/ Summer School

– These courses, usually two to four weeks in duration, will normally be held in spring or summer. The programs will facilitate visits by students and faculty to learn about the business environment /or any other and culture in the host country. In addition to various topics on business operations/any other area and culture, the course would include meetings with business executives, and visits to various industrial and business establishments. The cost of such programs can be worked out separately each year, since they would be held in addition to the regular semester teaching.

2.3.3 Exchange of Faculty

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Faculty Teaching
Both parties agree to develop opportunities for faculty to teach courses or conduct seminars at each other's location. Visiting faculty will be provided with opportunities to observe and share teaching methods and curricula.

Faculty members shall remain on the payroll of their home universities while teaching or researching at the host institutions. Both institutions assist each other in the necessary formalities for obtaining access to national or international scholarship funds.

2.4 Sponsorship of Co-operative Seminars, workshops and other academic meetings.

Both Universities will try to enhance the collaboration by sponsorship of Co-operative Seminars, workshops and other academic meetings if specific grants are available.

3. Commencement, renewal, termination and amendment

This MOU will come into force upon affixing of the signatures of the representatives of the partner institutions and will remain in effect for **five years**. This MOU may be renewed upon its expiry, with the agreement of both partner Institutions.

If either partner institution wishes to terminate the MOU at the end of the five years period it must notify the other institution not less than six months prior to the expiry of the MOU.

This agreement or its renewal and the actions taken under it may be reviewed at any time. Modifications may be made by mutual agreement and any amendment or extension to the agreement may be formalized by the exchange of letters between the two parties.

PARTY OF THE FIRST PART

On Behalf of Providence University

Dr. Chuan Yi, Tang
President
Providence University

Date March 27, 2019

For Providence University

Registrar
Date April 24, 2019

PARTY OF THE SECOND PART

On Behalf of Symbiosis International (Deemed University)

Dr Vidya Yeravdekar
Executive Director
Symbiosis Centre for International Education

Date 12 June 2019

For Symbiosis International (Deemed University)

Registrar
Date 12 June 2019

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Annexure 1

1. Proposals for collaborative research work under this Memorandum will be submitted with the prior approval of the Head of each institution, or his / her nominee.

2. Each institution will nominate one of its members as its representative in charge of the cooperative program. Individual programs of work under this Memorandum will be jointly planned and conducted by the nominees of both parties.

3. Progress of work of any individual program will be reviewed and approved by designated authorities of both parties.

4. The final approval of any project will depend on the availability of guaranteed support funds.

5. Neither Providence University nor Symbiosis International (Deemed University) will be held responsible for any liability to the other party, and neither party shall be required to purchase any insurance against loss or damage to any property due to activities to which this agreement relates.

   Every collaboration will have its own agreement / contract which address issues such as IPR, funding pattern, disclosure of information etc.

Annexure 2

General Guidelines

1. Exchange students from each University will be permitted to take courses on credit / audit, as well as participate in research activities / project work at the other University.

   In any case, the consent of the teacher / project supervisors / research supervisors is required. Such consent will take into account among other things whether the student has pre-requisites for the course / project.

2. Neither institution will require admission or tuition fees to be paid by exchange students under this MOU. Exchange students will however pay for all other expenses.

3. Course credits and grades earned will be determined by the sending institution based on the grade report from the host institution.

4. Each Institution will accept up to 1-2 students each year.

5. Participants may not spend more than one year, normally, in the exchange programme.

6. Participants will be subjected to the rules and regulations of the host institution, in addition to specific rules and regulations, if any, of the host country regarding foreign students studying in the host country.

7. Participants will normally join at the commencement of the semester if they plan to take course.

8. Where the exchange student is pursuing a research or implementation project as part of the postgraduate degree program, the host institution will provide a suitable faculty member to jointly assist (along with the supervisor in the parent institution) the exchange student in

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formulating research project or jointly supervising the exchange student in the event that a research project has already been identified.

9. The host institution will inform the home institution of any academic or other problems that may arise during the period of student's residence in the host institution. The host institution will take appropriate action under its established policy and procedures, in consultation with the home institution to deal with such problems.

10. The application can be done at any time during the year, but if there are specific time limits the International Office will inform accordingly.

11. The students will have to pay the SCIE administrative charges for transcripts, medical check up, airport pickup, welcome kit, Insurance Charges which are compulsory.

Selection Process

1. Students interested in applying for the exchange program are required to –
   - Apply to the International Students Office at the home institution with
     - Curriculum Vitae along with the photograph.
     - Letter from the University that the students have been selected to do the course at respective institutions.
     - Two recommendation letters from the faculty members of the institution where the applicant is studying. The faculty will take into account among other things, whether the student has pre – requisites for the course / project.
     - Statement of objectives of the student and a specific outline of the programme of study at the host institution, keeping in mind the number of credits required by the home institution.
     - Photocopy of the Passport.
     - Transcripts from the University about the courses which the students have already undertaken.
     - Proof of competency in English.
     - An undertaking from the student that he / she has understood the terms and conditions, rules as well as the credit evaluation.

2. The sending institution will forward the nominations, if it considers the student suitable for the proposed program. When nominations are forwarded it is presumed that the sending institution consents to send the student if selected by the host institution.

3. The host institution will evaluate the nominations and determine their suitability for selection under the student exchange program.

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